



September 25, 2003

To Whom It May Concern:

**Re: Kelly Grace**

I am pleased to provide a letter of reference for Kelly Grace in support of his search for suitable employment. It has been my pleasure to know and teach Kelly during the past two years at Kwantlen University College while he pursued, and achieved, his Diploma in Computer Information Systems.

Kelly was definitely one of the very best students in each of his classes. In the courses which I taught him, he earned an A in Database Management Systems, an A in Enterprise Networks, an A in Data Communications and an A in Operating Systems. These grades correspond to 85% or higher—truly an exceptional achievement. He produced some excellent independent work and I was often able to demonstrate his assignments to the class as examples of first-rate accomplishment. I actually looked forward to marking his submissions! I know that Kelly's marks were equally good in his other courses and that he graduated from Kwantlen with distinction.

Apart from his academic results, I very much enjoyed having Kelly in my classes because of his inquiring mind and cheerful personality. His ability to concentrate and follow what was being presented enabled him to pose well-thought-out questions during the lecture. These questions often anticipated topics which had not yet been covered and showed an ability to extrapolate from the case being described to further applications.

Kelly is invariably polite and respectful of other people's viewpoints. He works well with others and this was demonstrated in several well-done group projects and presentations. I noticed him frequently spending time with weaker students explaining difficult points or procedures.

I have no hesitation in highly recommending Kelly Grace for a position in the computing or networking field where his intelligence and drive will certainly be an asset to any organization.

Yours truly,

Simon Whitlow, B.Sc, Ph.D  
Computing Professor